

DECEMBER 2020

WOODBURY EAST

www.WoodburyEastHOA.org

HOLIDAY LIGHTING REMINDER

We invite all homeowners to decorate for the holidays. However, we request that you follow these guidelines.

- Décor may be installed beginning the day after Thanksgiving and must be removed by January 15, 2021.
- If you live in an attached condo, exterior décor may not puncture any portion of the building.
- Décor should only be placed on your unit, or exclusive use patio/ balcony.
- Décor should not be placed on/ in common area landscaping.

FACILITY REOPENING INFORMATION

The Board of Directors has met several times to discuss a plan for reopening the facilities while keeping in mind the importance of keeping all Community Members safe. The Board is following all government orders when it pertains to the reopening of facilities.

The following information is current as of November 1, 2020:

Tennis Courts—Open by reservation only, singles play only
Tot Lots/Playgrounds—Open with social distancing
Fitness Center—Open by reservation only, 1 person at a time
Palm Club Pool—Open for recreational swimming with social distancing
Jasmine Park Pool—Open for lap swimming by appointment only
Basketball Courts—Open for resident use, social distancing or same household only
Clubhouse Rentals—Closed until gatherings are permitted
BBQ Areas—Closed until gatherings are permitted
Park Areas—Open with social distancing

To receive important community updates in real time, please sign up for email notifications by logging into www.kppmconnection.com, under "My Profile" select "Change Notification Settings" and ensure "Community Updates" box is checked. You may also add your tenants email address so they can receive information important to the Community Facilities.

FIRE LANE PARKING

All areas marked with red curbs, or that are designated as fire lanes by signs, **including all garage alleys, are fire lanes and vehicles are prohibited from parking in these areas. Woodbury East has begun enforcing the fire lanes and will tow any vehicles parked in designated fire lanes without warning.** Please utilize garages and designated parking areas for the parking of all vehicles.

If you see a vehicle parked in the fire lane or alley, please contact Patrol to alert them of the violation.

Remember, if a vehicle is parked in the fire lane, or behind a garage, which is a fire lane, the vehicle will be towed without warning!



BOARD OF DIRECTORS:

President: Sheri Reynolds
Vice-President: Dawn Hayes
Treasurer: Richard Horn

NEXT BOARD MEETING:

Tuesday, January 19, 2021
5:30 PM @ Via Zoom

The final agenda will be posted at the Clubhouse. You may also obtain a copy of the agenda by contacting management at (949) 430-5802.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Danielle Salinas
Phone: (949) 430.5802
Emergency After Hours: (949) 833.2600
Fax: (949) 377.3309
dsalinas@keystonepacific.com

COMMON AREA ISSUES:

Sarah Purrington
Phone: (949) 403-7105
spurrington@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: (949) 833.2600
customer@keystonepacific.com

ARCHITECTURAL DESK:

Submit Architectural Applications to:
Phone: (949) 838.3239
architectural@keystonepacific.com

INSURANCE BROKER:

Roy Palacios Insurance Agency
26081 Merit Circle, Ste 100
Laguna Hills, CA 92653
Phone: 949-582-0964

CLUBHOUSE RESERVATIONS:

Contact Sarah Purrington (see above)
Rental Fee is \$200.00, Deposit is \$500.00

FACILITY KEYS:

Keyfobs are \$25.00 and can be purchased by contacting Management

PATROL INFO:

Securitas (714) 936.6098

Managed by Keystone
16775 Von Karman Ave., Suite 100
Irvine, CA 92606

DECEMBER 2020 REMINDERS

For after-hours association maintenance issues, please call (949) 833.2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Trash Pick-Up Day - Tuesday
Please remove trash cans from the common areas after this day.

Tuesday, January 19, 2021 - Board Meeting @ 5:30 PM
Location: To Be Determined

Keystone Offices will be closed for the following holidays in the month of December:

Thursday, December 24, 2020—Christmas Eve
Friday, December 25, 2020—Christmas Day
Thursday, December 31, 2020—New Year's Eve

Holiday Trash Schedule— Pickup Delayed

Please remember to not place your trash cans on the curb until the day before trash pickup. Regular Trash Day is Tuesday. Pickup is delayed due to the following holidays.

New Year's Day—No change for 2020
Memorial Day—Trash Day is Wednesday, May 27, 2020
Independence Day—No change for 2020
Labor Day—Trash Day is Wednesday, September 9, 2020
Thanksgiving Day—No change for 2020
Christmas Day—No change for 2020



OVERNIGHT PARKING IN CLUBHOUSE LOT

Parking is not permitted overnight in the Palm Club Parking Lot. Unauthorized vehicles will be subject to tow. If you notice any unauthorized vehicles, please contact Security Patrol, information in right column on page 1.

KPPM CONNECTION

Please visit the website, www.kppmconnection.com, to view your account online, sign up for autopay, review any open architectural applications, and review any open CCR violations.



SIGN UP FOR COMMUNITY E-NEWS

Sign up to receive news and updates pertaining to our community association via email. To sign up, log into the KPPM Connection at www.kppmconnection.com, then select the *Change Notification Settings* under *My Profile*. From there, select the *Community Association Updates* checkbox and press Save.

IMPORTANT INFORMATION REGARDING SUB-ASSOCIATIONS

It can be very confusing to know who to contact for what, when you live in a Master Association and a Sub-Association. Woodbury East is a Master Association which has three (3) Sub-Associations. If you live in an attached condo, it is likely that you are a member of one of the Sub-Associations. Please use the following guidelines to assist with knowing who to contact for what:

Woodbury East maintains common area parks, recreational facilities, the landscaping in parkways, and some streets. Also, if you live in a detached condo, the Master Association will maintain the landscaping directly in front of your unit.

If you live in an attached condominium, the Sub-Association is responsible for the exterior of your building and landscaping directly adjacent to your buildings.

FACILITY RESERVATION SYSTEM

Facility Reservations are now completed through the Community's website, <https://woodburyeasthoa.org/facility-reservation/>. Once logged onto the website, use the password WoodburyEast1 to make a reservation. Tennis Court Reservations can be made in 30 minute or 1 hour increments and two reservations can be made for a combined 90 minute session, other Facilities can be reserved for 1 hour maximum per 24 hours.

Please contact Management with any questions regarding the reservation system.

PARKING REMINDERS

The rules of Woodbury East state that the garage is to be used for parking two (2) vehicles and shall not store any goods or materials therein, nor use any portion of the garage for a workshop. There is limited parking on the streets, so please save those for individuals with more than 2 vehicles.